

## Susanna Wesley Memorial Scholarship Guidelines

### Source and Amount of Funds:

- The funds for this scholarship will be drawn from the Susanna Wesley Memorial Account at the Mississippi Methodist Foundation
- Applicants MUST be clergy spouses who are students working towards a college degree with preference given to undergraduate studies.
- Scholarships will be awarded annually in the amount of \$500.00 (as funds are available)
- The amount of the scholarship is subject to change based on the availability of the funds and the discretion of the Executive Committee of the Mississippi Conference Clergy Spouses.

### Scholarship Committee:

- The Scholarship Committee will have the following members: the Conference President, the Scholarship Administrator (Nominated by the Executive Committee) and 2 other members.
- The Two other members will:
  - Be appointed by the Scholarship Administrator and Approved by the Conference President
  - Serve two year terms
  - Be a member of the Clergy Spouses
- Will meet as needed; by email, conference call or in person to review the applications and to select the scholarship recipients for the year.

### Scholarship Administrator's responsibilities:

- Distribute applications to people who request them
- Publicize the scholarship in the Circuit Rider, Clergy Spouses website and email, Conference website, to District Superintendent offices, and any other means of communication
- Receive all applications and contact committee members to review applications
- Select an applicant or applicants to award scholarship to
- Report to the executive committee and give a report at the Clergy Spouses business meeting at Annual Conference
- Will work with the Mississippi Methodist Foundation to deposit and request funds to be disbursed to the recipients
- The Scholarship Committee will recommend any changes in the Scholarship guidelines to the Executive Committee.
- **Take up an Offering and Speak briefly about the scholarship at the Business Meeting and Luncheon at Conference. (This is to continue to help the funds grow and help people to be aware of scholarship.)**

### **Application Procedures and Guidelines:**

- Applicant must be a clergy spouse of the Mississippi Annual Conference.
- Applicant must be enrolled in an Educational program at a College or University.
- Application must be made to the Scholarship Chairperson.
- Applicant must re-apply annually.
- **Applicant must submit the following:**
  - Copy of enrollment from College or University.
  - Letter of recommendation from a non-family member who has personal knowledge of the applicant.
  - A completed application form.
  - A brief explanation of clergy spouses' intentions and goals for educational plans.

### **Guidelines for Selection of Recipients:**

Selection of the scholarship recipients will be based on strength of statement and letters of recommendation.

**All information gathered will be held in confidence by the Scholarship Committee.**